

SELLL Student Café – Café Leaders and Café Assistants

Role Information and Duties

The SELLL student café (known as the Percy Café) is a space where students can socialise, read, write, collaborate on group work and grab a coffee/snack. The café is available to students and staff alike and will be run by the Café Leader alongside a team of Café Assistants.

We are recruiting a team of **2 Café Assistants** to work alongside the current Café team. Shared responsibilities between the Cafe Leader and Cafe Assistants will include:

- Completing shifts at the café, where you will serve hot drinks and snacks to customers.
- Promoting the café to fellow students, developing initiatives and new ideas to make the café a SELLL communal hub.
- Reporting back to the Café Co-ordinator (Beatrice Sismey-Lund) on a regular basis on the operation of the facility.
- Attending the Student-Staff Committee to provide updates on the Café (which can be taken in turns).
- Filling in a cleaning rota and updating the Café Co-ordinator on stock levels.

Hours and Payment

- The **Café Assistants** will be allocated 3-4 hours per week in order to take up shifts.
- The payment per hour for Café Assistants will be: **£14.12/hour**.

Expectations

- The Café will be open during term time only.
- You will have full training before you take on this role.
- You will complete a Level 1 Food Hygiene and Safety qualification.
- You may be asked to work extra shifts at our student recruitment events, such as Open Days and Offer Holder Experience Days.

Please note that we are hiring for semester 1 of 2025-26 only. If the roles continue into semester 2, you can either choose to continue, or we will recruit to fill the vacancy.